

**CREDIT TRANSFER REQUEST FORM**  
**Submit to Student Services When Completed**

To request transfer credits, the PhD student should complete this form. Up to 30 credits of appropriate graduate level course work (2000 or 3000 level course ONLY) may be transferred. Transcripts and course descriptions for each course must also be attached and submitted.

Date Submitted: \_\_\_\_\_ Student's PeopleSoft ID: \_\_\_\_\_

Student's Name: \_\_\_\_\_ Advisor's Name: \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Advisor's Signature: \_\_\_\_\_

Course Number	Course Name	University	Credits	Grade

# Credits approved: \_\_\_\_\_ Date approved: \_\_\_\_\_ Signature: \_\_\_\_\_