UNIVERSITY OF PITTSBURGH
School of Health & Rehabilitation Sciences
COMPLETION AGREEMENT OF “G” CREDITS

Name: ____________________________ Pitt Email: _______________________

PeopleSoft ID (7 digits): ___________

SHRS Program (Circle one)

Grad level - CSD HIM OT PT RST RC P&O PAS SMN PHD

Undergrad level - CSD EM HIM AT CDN Rehab-Sci

Class Subject & Number: ________________ Catalog (section) Number: ___________

Credits: ___________ Term Taken: ___________

Instructor: ______________________________________

Expected Date of Completion:

The "G" must be completed no later than one year after the term or session in which the class was taken.
A student should not request or be given a "G" grade if, in actuality, they need to repeat the course. Once the
deadline has passed, a "G" grade will remain on the students record and they will be required to register for the
class again, if the class is needed to fulfill requirements for graduation.

• For a G grade for a medical reason, a copy of a Dr.’s note should be attached to the form, when it is
turned into student services.

Objectives for Completion: (Attach additional pages if more space is required)

Student’s Signature Date

Instructor’s Signature Date

Advisor’s Signature Date

Four (4) completed and signed copies of this form are needed: One for the student, instructor and advisor. The 4th copy should be
submitted to the SHRS Registrar’s office, 4019 Forbes Tower, no later than the end of the add/drop period for the current
semester. These two conditions will cause a student to receive a failing grade from the instructor: (1) the student fails to submit this
form to Student Services before the end of the add/drop period of the following term, (2) the student fails to complete the work by the
one-year deadline.

*Student Services use only*

Comments on Progress:

Grade Change Completed On: ____________________________