

UNIVERSITY OF PITTSBURGH
School of Health & Rehabilitation Sciences
COMPLETION AGREEMENT OF "G" CREDITS

Name: _____

Pitt Email: _____

PeopleSoft ID (7 digits): _____

SHRS Program (Circle one)

Grad level - CSD HIM OT PT RST RC P&O PAS SMN PHD

Undergrad level - CSD EM HIM AT CDN Rehab-Sci

Class Subject & Number: _____ Catalog (section) Number: _____

Credits: _____ Term Taken: _____

Instructor: _____

Expected Date of Completion: _____

The "G" must be completed no later than one year after the term or session in which the class was taken.

A student should not request or be given a "G" grade if, in actuality, they need to repeat the course. Once the deadline has passed, a "G" grade will remain on the students record and they will be required to register for the class again, if the class is needed to fulfill requirements for graduation.

- For a G grade for a medical reason, a copy of a Dr.'s note should be attached to the form, when it is turned into student services.

Objectives for Completion: (Attach additional pages if more space is required)

Student's Signature

Date

Instructor's Signature

Date

Advisor's Signature

Date

Four (4) completed and signed copies of this form are needed: One for the student, instructor and advisor. The 4th copy should be submitted to the SHRS Registrar's office, 4019 Forbes Tower, **no later than the end of the add/drop period for the current semester.** These two conditions will cause a student to receive a failing grade from the instructor: (1) the student fails to submit this form to Student Services before the end of the add/drop period of the following term. (2) the student fails to complete the work by the end of the next consecutive semester.

Student Services use only

Comments on Progress:

Grade Change Completed On: _____