The School of Health & Rehabilitation Sciences has a small Research Development Fund. The primary purpose of the fund is to encourage research activity and defray expenses of such research by the members of the SHRS academic community while they are associated with SHRS. The fund attempts to provide seed money for research projects among faculty and as a form of financial assistance for development of researchers among students. The following guidelines for the administration of the fund have been established.

**ELIGIBILITY**: SHRS full time faculty members, SHRS full or part time graduate students, and SHRS full time staff members are eligible to apply as principle investigators. Undergraduate students may apply as investigator together with a faculty advisor as principal investigator for independent study or research projects. Graduate students must submit a letter of approval from their thesis and dissertation committee chair or project director.

**University Institutional Review Board (IRB)** - Any project involving human subjects must have the approval of the appropriate University Institutional Review Board (IRB) prior to applying. Approval letter must be sent, via email or hard copy to Kellie Beach, Director of Student Services, Registrar. Kellie is located at 4024 Forbes Tower or at kbeach@pitt.edu.

**FORMAT**: Applications are submitted on-line under the SHRS Research Development fund on the SHRS website under Current Student/Scholarships.

1. Applications shall consist of a proposal outlining the research project, its purpose, the plan of execution, its proposed date of completion and a detailed budget ($1000 max).

2. The proposal should be concise, yet include purpose, design and methodology, anticipated outcome, and justification. Dissemination of the outcome should also be included in the content.

3. Grants will not exceed $1,000.00.
   a. We do not fund custom written software.
   b. We do not fund publications of your research.

4. The research design and methods must be appropriate in achieving the stated research goals as a condition of project approval and funding.

5. Approval may be given for some but not all budgeted items.
6. Reviewers who possess knowledge and expertise in the content area being studied will be utilized on an ad hoc basis.
   
a. Applicants may be requested to answer questions from the reviewers. The review process will include both program faculty and School administrators.

7. The applicant should expect to receive notification one (1) month following the date the application was submitted.

8. Any presentations, publications, or theses based on or presented on the research study must acknowledge support received from this fund.

9. Publication of the results of the research project is encouraged.