

**School of Health and Rehabilitation Sciences  
Change of Academic Advisor Form**

**Student complete Step 1:**

**Step 1:**

**Student Name (Print):** \_\_\_\_\_ **People Soft ID:** \_\_\_\_\_

Effective Term: \_\_\_\_\_ Department: \_\_\_\_\_ Degree seeking: \_\_\_\_\_

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Current Academic Advisor (Print):** \_\_\_\_\_

Signature of Current Academic Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

**New Academic Advisor (Print):** \_\_\_\_\_

Signature of New Academic Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

Reason for changing your advisor:  
\_\_\_\_\_  
\_\_\_\_\_

➤ **Student please forward to your Department Administrator**

**Department Administrator Complete Step 2:**

**Step 2:**

**Signature of Program Director:** \_\_\_\_\_ **Date:** \_\_\_\_\_

➤ **Department Administrator please forward to appropriate program administrator below**

**Program Administrator Complete Step 3:**

**Step 3:**

**Undergraduate Students** (Turn into SMN Department Admin in 4033 Forbes Tower for signature below)

\_\_\_\_\_  
Date: \_\_\_\_\_

Dr. Kevin Conley, Associate Dean of Undergraduate Studies

**Graduate Students** (Turn into **Courtney Fleck** in 4022 for signature of Dean of Graduate Studies)

\_\_\_\_\_  
Date: \_\_\_\_\_

Dr. Kelley Fitzgerald, Associate Dean of Graduate Studies

➤ **Program Administrator please turn completed form into Student Services**

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Updated in PS and email sent on: \_\_\_\_\_ By: \_\_\_\_\_

**Student Services please forward forms for PhD's back to Courtney and all others can be filed**