UNIVERSITY OF PITTSBURGH

 School of Health & Rehabilitation Sciences

(Revised Sept. 2018)

 **Application for Funding**

 **SHRS Research Development Fund**

**Directions on Applying**

* Please complete all sections (A-D) and only type in the fill-in boxes.
	+ These funds are only available to students who are enrolled in a degree seeking program at SHRS.
* When you have completed the document:
	+ Please save the file with your first initial and last name – SHRS Research Dev Fund Application

(ex. KBeach - SHRS Research Dev Fund Application)

* Email back to Kellie at kbeach@pitt.edu -your new file & your IRB approval letter
* Your application will be sent out to 2 PhD Reviewers with research background
	+ One reviewer will be in your department and one outside.
	+ No committee members are permitted to review.
	+ You will not be told who your reviewers are.
* Reviewers will have 2 weeks to review
* You will be emailed your reviewers comments. You will have to address any questions they have before they will give final approval.

**Please let Kellie Beach know if you have any questions.**

**Section A: STUDENT INFORMATION**

Applicant Name:

People Soft ID (7 digits):

Address:

City      , State    Zip Code

Phone Number: (   )     -

[ ]  Faculty [ ]  Staff [ ]  Student -

Title of Project:

Total Amount Requested (Max $1000): $

(Note: If you apply for less the than $1000 you can apply for more at a later time, but you can only receive up to $1000 in total)

Project Period (If your work requires an IRB, this date must be in the IRB approved date range):

Begin Date:   /  /   End Date:   /  /

**Section B: COMMITTEE MEMBERS**

Committee Member 1

Name:

Committee Member 2

Name:

Committee Member 3

Name:

Committee Member 4

Name:

**Section C: BUDGET**

* Examples of items which are allowable costs are: materials, equipment, transcribing, and participant payments (clearly state – ex. rate/per hour for # of participants)
* Examples of items which are NOT allowable costs are: travel expense for presenting a paper, and expenses for authoring a book, custom written software, removable hardware, or the cost of publishing the work.

 **Please total at the bottom**

|  |  |
| --- | --- |
|  **SUPPLIES - ITEMIZE** | **AMOUNT REQUESTED** |
|       | $      |
|       | $      |
|       | $      |
|       | $      |
|       | $      |
|       | $      |
|       | $      |
|       | $      |
|  |  |
| OTHER EXPENSES - SPECIFY | $      |
|       | $      |
|       | $      |
|       | $      |
|       | $      |
|       | $      |
|       | $      |
|       | $      |
|       | $      |
|   **TOTAL** | $      |

**Section D: PROJECT NARRATIVE:**

 Include purpose of research and plan of execution. A suggested format would include an introduction, need, purpose, specific aim and significance, methods or procedure and reference or literature review. Include a brief biographical sketch highlighting your education and experience which enable you to do this research. Specify reasons you have for doing the research. Use extra pages as necessary.

 **Type in the box**