

UNIVERSITY OF PITTSBURGH
School of Health & Rehabilitation Sciences

PROPOSAL FOR UNDERGRADUATE INDEPENDENT STUDY

Name _____ Email _____ PeopleSoft ID _____

SHRS Program _____

Class number _____ Catalog number _____ Credits _____ Term _____

Supervising faculty member _____ Dept./School _____

Objectives for Independent Study:*

Method(s) for Achieving Objectives:*

Method for Evaluating Achievement of Objectives: i.e. Determining Course Grade

Grade Option: H/S/U or LG

Student's Signature _____ Date _____

Supervising Faculty Member's Signature _____ Date _____

Faculty/Program Advisor's Signature _____ Date _____

Kevin Conley, PhD _____ Date _____

Associate Dean for Undergraduate Studies

Three (3) completed and signed copies of this form are needed before the student will be permitted to register for Independent Study.

One signed copy should be retained by the student. Another should be retained by the faculty member supervising the study; and the final copy should be submitted to the SHRS Registrar's office, 4024 Forbes Tower, with the course enrollment form.

To obtain the signature of the Associate Dean for Undergraduate Studies, please see the administrator in the Department of Sports Medicine and Nutrition, 4033 Forbes Tower. There is a box provided for you to leave your form for the Associate Dean to review and approve. The administrator will then send you an e-mail when your form is ready to be picked up.

* Attach additional pages if more space is required

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UNDERGRADUATE INDEPENDENT STUDY

Independent Study provides an opportunity for the student to complete an intense, self-designed project, with faculty supervision, in an area of special interest not covered to any great extent in existing courses. A maximum of six Independent Study credits may be accepted toward meeting degree requirements in the program

Before registering for an Independent Study, the student should:

1. Make sure the Independent Study project is consistent with the academic program projected in his/her approved Plan of Studies.
2. Develop a preliminary proposal for the Independent Study, to include: (1) clearly defined objectives, and (2) the means for achieving these objectives.
3. Obtain the agreement of a faculty member to supervise the proposed Independent Study.
4. Develop, in consultation with the supervising faculty member, a final plan for completing the Independent Study, to include: (1) the statements of objectives and the means for achieving them, (2) The method to be used in evaluating the completed study, and (3) the grading option to be used.
5. Determine, in consultation with the supervising faculty member, the number of academic credits to be granted upon completion of the Independent Study.
6. Complete three (3) copies of the PROPOSAL FOR UNDERGRADUATE INDEPENDENT STUDY and obtain the required signatures.

Enrolling in the course:

1. You must obtain a permission number.
 - Rehab Science students see Amy Evans, Athletic Training students see Corey Flynn, and all others must see Kellie Beach in Student Services.
2. Students electing to complete an Independent Study using the H/S/U grade option, rather than the standard letter grade, must select the H/S/U grade option from the drop down box, when enrolling in the course.
3. Units: You must choose how many credits (units) you will be taking the independent study for. The system will default to 1.
4. On the enrollment screen you will make these changes here.

Permission Nbr	<input type="text"/>
Grading	Letter Grade <input type="button" value="v"/>
Units	3.00

Upon completion of the Independent Study, the faculty member supervising the Independent Study, using the previously determined method of evaluating the achievement of the objectives of the project, will determine the appropriate grade and complete the Grade Roster.