

**School of Health and Rehabilitation Sciences
Change of Academic Advisor Form**

Student complete Step 1:

Step 1:

Student Name (Print):

People Soft ID:

Effective Term:

Department:

Degree seeking:

Student Signature:

Date:

Current Academic Advisor (Print):

Signature of Current Academic Advisor:

Date:

New Academic Advisor (Print):

Signature of New Academic Advisor:

Date:

Reason for changing your advisor:

➤ **Student please forward to your Department Administrator**

Department Administrator Complete Step 2:

Step 2:

Signature of Program Director:

Date:

➤ **Department Administrator please forward to appropriate program administrator below**

Program Administrator Complete Step 3:

Step 3:

Undergraduate Students (Email Umeka Ganjoo (Umeka.Ganjoo@pitt.edu) for signature of Dean of Undergraduate Studies)

Date:

Dr. Kevin Conley, Associate Dean of Undergraduate Studies

Graduate Students (Email Courtney Fleck (Courtney.Fleck@pitt.edu) for signature of Dean of Graduate Studies)

Date:

Dr. Kelley Fitzgerald, Associate Dean of Graduate Studies

➤ **Program Administrator please turn completed form into Student Services**

Updated in PS and email sent on:

By:

Student Services please forward forms for PhD's back to Courtney and all others can be filed