

UNIVERSITY OF PITTSBURGH

School of Health & Rehabilitation Sciences

COMPLETION AGREEMENT OF "G" GRADE for the Spring 2021 Term

A completed and signed form will need to be submitted to the SHRS Registrar, Kellie Beach at kbeach@pitt.edu by May 13th. If the student is graduating in April 2021, this form must be submitted by May 6th.

Completed by Student:

Name: Pitt Email:
PeopleSoft ID (7 digits): SHRS Level:
Class Subject & 4 digit #: Catalog (section) 5 digit #:
Credits: Instructor:

Completed by Instructor:

Objectives for Completion (submit additional paper if needed):

Expected Date of Completion: _____

The completion date must be no later than one year after the term or session in which the class was taken. Discretion is given to the course instructor to extend the expected date of completion of course requirements. The course instructor should notify Kellie Beach if an extension is given.

Fallback Grade: _____

Once the 1-year deadline has passed, the G grade will automatically change to the fallback grade. The fallback grade will remain on the record and the student will be required to re-register for the course if the fallback grade is not a passing grade, and if it is needed to fulfill requirements for graduation.

Medical Reason:

If the G grade is for a medical reason, a copy of a Dr.'s note should be submitted with this form. A hold will be placed on the students PeopleSoft record and a return note from the Dr. will need to be turned in to Student Services to have the hold removed.

Student's Signature: Date:
Instructor's Signature: Date:
Advisor's Signature: Date:

Student Services to complete

Form received on:

Medical Reason: Dr. note received, and hold placed on student account: