



# UNIVERSITY OF PITTSBURGH

School of Health & Rehabilitation Sciences

## PROPOSAL FOR GRADUATE INDEPENDENT STUDY

Independent Study provides an opportunity for the student to complete an intense, self-designed project, with faculty supervision, in an area of special interest not covered to any great extent in existing courses. A maximum of six Independent Study credits may be accepted toward meeting degree requirements in the program.

Before registering for an Independent Study, the student should:

1. Make sure the Independent Study project is consistent with the academic program projected in his/her approved Plan of Studies.
2. Develop a preliminary proposal for the Independent Study to include: (1) clearly defined objectives, and (2) the means for achieving these objectives.
3. Obtain the agreement of a faculty member to supervise the proposed Independent Study.
4. Develop, in consultation with the supervising faculty member, a final plan for completing the Independent Study to include: (1) the statements of objectives and the means for achieving them, (2) the method to be used in evaluating the completed study, and (3) the grading option to be used.
5. Determine, in consultation with the supervising faculty member, the number of academic credits to be granted upon completion of the Independent Study.
6. Obtain the required signatures. A copy should be retained by the student. Another should be retained by the faculty member supervising the study; and the final copy should be submitted to the SHRS Student Services office either physically at Student Services, 4<sup>th</sup> Floor, Forbes tower or electronically via email at [Courtney.fleck@pitt.edu](mailto:Courtney.fleck@pitt.edu).

### Enrolling in the course:

- You will receive a permission number to enroll once the completed form is submitted to Lori Kieffer, Student Service coordinator at [lak103@pitt.edu](mailto:lak103@pitt.edu).
- Students electing to complete an Independent Study using the H/S/U or S/NC grade option, rather than the standard letter grade, must select the grade option from the drop down box, when enrolling in the course.
- Units: You must choose how many credits (units) your Independent Study will count for, this is determined with your supervising faculty member. The system defaults to one credit. On the enrollment screen you will make changes here.

Permission Nbr	<input type="text"/>
Grading	<input type="text" value="Letter Grade"/>
Units	3.00

Upon completion of the Independent Study, the faculty member supervising the Independent Study, using the previously determined method of evaluating the achievement of the objectives of the project, will determine the appropriate grade and complete the Grade Roster.