## Name Coach

## Record Your Spoken Name for the Name Announcer For the SHRS Afternoon Graduation Ceremony on May 3, 2025

## Complete by April 18, 2025

To ensure all graduates' names are correctly pronounced as you cross the stage, students will be asked to record their spoken name on the Namecoach website <u>using this</u> <u>designated link: <u>https://www.name-coach.com/record/937176</u></u>

The designated Namecoach link will also be in the students' RSVP confirmation email.

## Tips for using the Namecoach website:

- 1. If you have previously recorded your name on the Namecoach website for any other purpose, click on the "**Already registered on our site?"** link located at the **bottom on the webpage** and **Log In**.
  - 1. Use the Forgot Password option, if needed.
  - Your past recording of your name will automatically be saved. You will see a green banner confirming, "The name was successfully recorded". No additional recording will be needed!
- If you are new to Namecoach, complete the required fields (name, email, phonetics) and we suggest choosing the phone option to record your name. Once recorded, click Submit and Finish.

If you have any questions concerning Namecoach, contact Lori Kieffer at LAK103@pitt.edu.